

Timothy Christian School's Acceptable Use Policy

User Responsibilities

Users include all students, teachers, administrators, and support staff who have access to the Internet via the World Wide Web or use of TCS computers.

Students may have access to the Internet via the World Wide Web (WWW) while working on class projects in a supervised setting. This includes computers in the classrooms and in the Media Center during scheduled class visits. If a student wants/needs to use the WWW for independent schoolwork, the student and parent must read the Acceptable Use Policy and complete the Contract for Individual Access to the World Wide Web. Students must follow all rules contained within this policy at all times when using the WWW and/or TCS computers. Students must also follow the direction of faculty and staff members supervising any area where networked resources can be accessed.

Security and Safety

- Students will demonstrate personal responsibility by agreeing never to get together with someone they meet online.
- Users will accept the responsibility for keeping all pornographic material, gambling material, inappropriate text files, materials dangerous to the health and safety of students and staff or files dangerous to the integrity of the network from entering the school via the Internet or any media.
- Users will demonstrate legal responsibility by not transmitting any material in violation of federal, state or local regulations. This includes, but is not limited to: copyrighted materials, threatening, harassing, or obscene material, pornographic material, or material protected by trade secret.
- If a user identifies a security problem on the Internet or the TCS network, he/she is responsible to notify the System Administrator (Mr. Attlesey) or Media Specialist (Mrs. Hubler). Students shall not demonstrate the problem to other users. Users shall not use another individual's account. Security on any computer system is a high priority, especially when the system involves many users.
- Students have the responsibility to use computer resources for academic purposes only. Using TCS computers and/or networked resources for any non-academic purposes including, but not limited to, playing games, checking e-mail, internet surfing, etc. is not permitted. Students may not conduct commercial activities, advertise products or conduct political lobbying on the network.

Property

- Users must respect others' privacy and intellectual property. Any traffic from this network that traverses another network is also subject to that network's acceptable use policy (AUP).
- Users are responsible for citing sources and giving credit to authors during the research process. All communications and information accessible via the network should be assumed to be private property.
- Users will honor the legal rights of software producers, network providers, and copyright and license agreements.
- Users have a right to be informed about personal information that is being, or has been, collected about them and to review this information.

Behaviors and Consequences

- Appropriate behaviors are mentioned above. Consequences for inappropriate behaviors are as follows:
 - Any violation of the network responsibilities will result in a \$75 fine and cancellation of network privileges for an amount of time (minimum of 2 weeks – remainder of school year) to be determined by the System Administrator or Media Specialist. In addition, disciplinary action may be taken by the school. The network administrators will deem what is appropriate use and their decision is final. The administration, faculty and staff of TCS may request the network administrator to deny, revoke, or suspend specific user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.

The following two bullets constitute Superintendent Level Disciplinary Offenses (See Parent Handbook)

- Tampering with computer security systems and/or applications will be considered vandalism, destruction, and defacement of school property.
- Vandalism will result in cancellation of privileges and disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or our school network. This includes, but is not limited to, the uploading or creation of computer viruses.

Timothy Christian School

Student Contract for Individual Use of TCS Computers and/or Internet Access

Student Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone number: _____

Current Grade: _____

I have read, understand, and will abide by the responsibilities, behaviors, and consequences defined in the Timothy Christian School Acceptable Use Policy (AUP) for Internet access at Timothy Christian School. I also understand that any violation of federal, state, or local regulations will be considered a breach of contract, unethical behavior, and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.

User signature: _____

Date: _____

A parent or guardian must also read the Acceptable Use Policy and sign this agreement.

As the parent or guardian of this student, I have read the AUP for Internet access. I understand that this access is designed for *educational purposes* and that Timothy Christian School has taken available precautions to eliminate controversial materials; I will not hold Timothy Christian School responsible for materials acquired on the network.

I hereby **give permission** to allow access to the internet for my child and certify that the information contained on this form is correct.

I **do not give permission** to allow access to the internet for my child.

Parent or Guardian's Name (please print): _____

Signature: _____

Date: _____